



ARCHITECTURAL REVIEW APPLICATION

1170 Celebration Blvd., Suite 202 Celebration, FL 34747 | 888-813-3435

Please submit applications as a "General Inquiry" through home.accessdifference.com.

COMMUNITY ASSOCIATION NAME: _____

NAME: _____

PROPERTY ADDRESS: _____

LOT NO: _____

MAILING ADDRESS: _____

PHONE: _____

EMAIL: _____

APPLICATION TYPE: ☐ FENCE ☐ POOL/SPA ☐ PATIO ☐ SCREENED ENCLOSURE ☐ EXTERIOR PAINTING

☐ LANDSCAPING ☐ LAWN REPLACEMENT ☐ SATELLITE ☐ OTHER _____

DESCRIPTION OF ARCHITECTURAL CHANGE: _____

PLEASE INCLUDE THE FOLLOWING WITH THIS APPLICATION:

1. ATTACH A COPY OF THE PROPERTY SURVEY THAT SHOWS THE LOCATIONS OF THE PROPOSED CHANGE, ALTERATION, RENOVATION OR ADDITION.
2. ATTACH DRAWINGS OF YOUR PLAN(S) AND ANY CONTRACTOR'S PROPOSAL.
3. ATTACH COLOR PHOTOS OF PROJECT AND ALL COLOR SAMPLES AND DESCRIPTIONS.

NOTE: APPLICATIONS SUBMITTED WITHOUT A COPY OF THE SURVEY, DRAWING, COLOR SAMPLE, OR PHOTO WILL BE CONSIDERED INCOMPLETE AND WILL DELAY THE REVIEW PROCESS.

I HEREBY UNDERSTAND AND AGREE TO THE FOLLOWING CONDITIONS:

1. NO WORK WILL BEGIN UNTIL WRITTEN APPROVAL IS RECEIVED FROM THE ARC COMMITTEE OR THE BOARD OF DIRECTORS. THE OWNER WILL HAVE 90 DAYS FROM THE APPROVAL DATE TO COMPELTE THE WORK. IF NOT COMPLETED IN THIS TIMEFRAME, OWNER MUST REAPPLY FOR APPROVAL.
2. ONCE COMMENCED, ALL WORK WILL BE DONE EXPEDITIOUSLY AND WILL BE COMPLETED IN A PROFESSIONAL MANNER BY A LICENSED CONTRACTOR.
3. ALL WORK PERFORMED WILL BE DONE IN SUCH AS WAY AS TO MINIMIZE INTERFERENCE AND INCONVENIENCE TO OTHER RESIDENTS.
4. I ASSUME ALL LIABILITY AND WILL BE RESPONSISBLE FOR ANY AND ALL DAMAGES TO MY LOT, OTHER ADJACENT LOTS AND/OR COMMON AREA, WHICH MAY RESULT FROM THE PERFORMANCE OF THIS WORK.
5. I WILL BE RESPONSIBLE FOR THE CONDUCT OF ALL PERSONS, AGENTS, CONTRACTORS, SUBCONTRACTORS, AND EMPLOYEES WHO PROVIDE SERVICES IN CONNECTION WITH THIS WORK.
6. I AM RESPONSBLE FOR COMPLYING WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS, CODES, REGULATIONS AND REQUIREMENTS IN CONNECTION WITH THIS WORK. I WILL OBTAIN ANY NECESSARY GOVERNMENTAL PERMITS PRIOR TO COMMENCEMENT OF THE WORK.
7. UPON RECEIPT OF THIS COMPLETED AND SIGNED APPLICATION, MANAGEMENT WILL FORWARD THE APPLICATION TO THE ARC COMMITTEE OR BOARD OF DIRECTORS. A DECISION MAY TAKE UP TO 45 DAYS. I WILL BE NOTIFIED IN WRITING WHEN THE APPLICATION HAS BEEN APPROVED, DENIED OR PENDING.

I ACKNOWLEDGE THAT I AM RESPONSIBLE FOR FOLLOWING THE RULES AND GUIDELINES OF THIS ASSOCIATION WHEN MAKING ANY EXTERIOR MODIFICATIONS.

HOMEOWNER SIGNATURE: _____

DATE: _____

OFFICE USE ONLY: APPLICATION REC'D DATE: _____

SUBMITTED TO COMMITTEE DATE _____

ARCHITECTURAL REVIEW BOARD DECISION: ☐ REQUEST APPROVED

☐ APPROVED WITH CONTINGENCY ☐ REQUEST DENIED

ARB SIGNATURES

DATE

1. _____
2. _____
3. _____

1. _____
2. _____
3. _____

Comments: _____